

Approved

February 22, 2021

REGULAR MEETING VILLAGE OF PIGEON COUNCIL

The regular meeting of the Village of Pigeon Council was held on Monday, February 22, 2021 by ZOOM (see notice attached)

President Michael LePage called the meeting to order at 5:00p.m.

Members Present: President Michael LePage, Trustees Shelly Gunden, Michael Wehner, Kent Tibbits, Kent Shetler, Matthew Esch and Marc Hill.

Members Absent: none

Also in attendance: Village Department of Public Works Superintendent Thomas Buschlen, Village Police Chief Eric Wissner, Village Superintendent/Clerk Steven Corrion & Pastor Dave Maurer.

A motion was made by Wehner; second by Gunden to approve the minutes of January 18, 2021 Regular Meeting. Roll Call Vote: Wehner-Yes, Tibbits-Yes, Shetler-Yes, Esch-Yes, Hill-Yes, Gunden-Yes, LePage-Yes. All Ayes. Motion Carried.

Public Input:

Pastor Dave Maurer of Pigeon River Mennonite Church request the village to allow putting 15 Stations for a Passion Week Prayer Path at the Scheurer Path to Fitness, March 22, 2021 to April 6, 2021. He also request putting a Cross on the Snow Hill during the same time frame.

Following Discussion

A motion was made by Hill; second by Shetler to approve allowing 15 Stations for a Passion Week Prayer Path at the Scheurer Path to Fitness and a Cross on the Snow Hill March 22, 2021 to April 6, 2021. Roll Call Vote: Tibbits-Yes, Shetler-Yes, Esch-Yes, Hill-Yes, Gunden-Yes, Yes-Wehner, LePage-Yes. All Ayes. Motion Carried.

Police Operations Report:

Village Police Chief Wissner reported highlights of the month's activities by the Department.

President LePage reviewed the information on the USDA Rural Development Grant for a Patrol Vehicle & Related Equipment. The total amount of the Vehicle & Equipment is \$50,554.00. The grant amount is \$34,900.00, the remaining \$15,654.00 has been included in the 2021/22 Budget which is set to be reviewed at the Public Hearing at 5:15pm.

Following Discussion

A motion was made by Hill; second by Wehner to approve keeping the 2014 Chevy Impala as a spare Patrol Vehicle once the new Patrol Vehicle is put into service. Roll Call Vote: Shetler-Yes, Esch-Yes, Hill-Yes, Gunden-Yes, Yes-Wehner, Tibbits-Yes, LePage-Yes. All Ayes. Motion Carried.

A motion was made by Shetler; second by Gunden to close the regular session and hold a Public Hearing to review the 2021/22 Budget and Millage Rates. Roll Call Vote: Esch-Yes, Hill-Yes, Gunden-Yes, Yes-Wehner, Tibbits-Yes, Shetler-Yes, LePage-Yes. All Ayes. Motion Carried. 5:22pm

Public Hearing, 2021/22 Budget and Millage Rates:

Village Superintendent/Clerk Steven Corrion presented the 2021/22 Proposed Budget income and expenses for each of the village funds and reviewed the proposed Millage Rate to be levied of General Fund 11.9170, Historical 0.4856, Local Streets 4.8560, Water 1.4570 and Storm Sewer 4.5000. A total Millage Rate of 23.2156.

Following Review

A motion was made by Hill; second by Wehner to close the Public Hearing and return to regular session. Roll Call Vote: Hill-Yes, Gunden-Yes, Yes-Wehner, Tibbits-Yes, Shetler-Yes, Esch-Yes, LePage-Yes. All Ayes. Motion Carried. 5:28pm

Following Discussion

A motion was made by Hill; second by Esch to approve and levy a total Millage Rate of 23.2156 to support the budget. Breakdown of the millage rate is: General Fund 11.9170, Historical 0.48560, Local Streets 4.8560, Water 1.4570 and Storm Sewer 4.5000. Roll Call Vote: Gunden-Yes, Yes-Wehner, Tibbits-Yes, Shetler-Yes, Esch-Yes, Hill-Yes, LePage-Yes. All Ayes. Motion Carried.

A motion was made by Shetler; second by Wehner to approve the Water Rate of \$15.94 per thousand gallon and the Sanitary Sewer Rate of \$8.38 per thousand gallon to support the approved budget effective April 1, 2020. Roll Call Vote: Wehner-Yes, Tibbits-Yes, Shetler-Yes, Esch-Yes, Hill-Yes, Gunden-Yes, LePage-Yes. All Ayes. Motion Carried.

A motion was made by Wehner; second by Esch to approve the 2022/21 Budget as presented. Roll Call Vote: Tibbits-Yes, Shetler-Yes, Esch-Yes, Hill-Yes, Gunden-Yes, Wehner-Yes, LePage-Yes. All Ayes. Motion Carried.

DPW Operations Report:

Village DPW Superintendent Buschlen reported the month's activities and reviewed upcoming projects.

Following Discussion

A motion was made by Tibbits; second by Shetler to approve the purchase of 3 lights for the DPW from Zimmerman & Sons Electric for a cost of \$1,080.00. Roll Call Vote: Shetler-Yes, Esch-Yes, Hill-Yes, Gunden-Yes, Wehner-Yes, Tibbits-Yes, LePage-Yes. All Ayes. Motion Carried.

Finance Report:

President LePage explained that to be in compliance with the State Auditing Rules, council needs to pass a motion at the beginning of every budget year pre-approving payments of payroll,

payroll taxes and any other such bills that would be past due before they can be approved for payment by the council.

Following Discussion

A motion was made by Shetler; second by Gunden to pre-approve payment of payroll, payroll taxes and any other such bills that would be past due before they can be approved for payment by the council for the 2021/22 Fiscal Year. Roll Call Vote: Esch-Yes, Hill-Yes, Gunden-Yes, Wehner-Yes, Tibbits-Yes, Shetler-Yes, LePage-Yes. All Ayes. Motion Carried.

Following Discussion

A motion was made by Wehner; second by Esch to approve transferring \$10,000.00 from the Municipal Street Fund to the Trunkline Fund. Roll Call Vote: Hill-Yes, Gunden-Yes, Wehner-Yes, Tibbits-Yes, Shetler-Yes, Esch-Yes, LePage-Yes. All Ayes. Motion Carried.

A motion was made by Gunden; second by Hill to approve pay rates of Village President \$8,400.00 per year, Clerk \$4,000.00 per year, Trustees \$1,200.00 per year, Meeting Attendance Pay of \$75.00 per meeting effective March 1, 2021. Roll Call Vote: Gunden-Yes, Wehner-Yes, Tibbits-Yes, Shetler-Yes, Esch-Yes, Hill-Yes, LePage-Yes. All Ayes. Motion Carried.

Accounts Payable:

Corrion emailed the Accounts Payable Report of \$83,035.24 to council for January 19, 2021 to February 22, 2021.

Following Discussion

A motion was made by Esch; second by Gunden to accept the Accounts Payable of 83,035.24 to council for January 19, 2021 to February 22, 2021. Roll Call Vote: Wehner-Yes, Tibbits-Yes, Shetler-Yes, Esch-Yes, Hill-Yes, Gunden-Yes, LePage-Yes. All Ayes. Motion Carried.
(See Accounts Payable Ledger)

Other Business:

President LePage explained that because of the Pandemic some of the employees have not used their vacation down to the required 5 day carryover.

Following Discussion

A motion was made by Gunden; second by Tibbits to approve allowing an employee to carryover up to an additional 5 days from the 2020/21 Fiscal Year to be used in the 2021/22 Fiscal Year. . Roll Call Vote: Tibbits-Yes, Shetler-Yes, Esch-Yes, Hill-Yes, Gunden-Yes, Wehner-Yes, LePage-Yes. All Ayes. Motion Carried.

A motion was made by Gunden; second by Tibbits to adjourn the meeting. Roll Call Vote: Shetler-Yes, Esch-Yes, Hill-Yes, Gunden-Yes, Wehner-Yes, Tibbits-Yes, LePage-Yes. All Ayes. Motion Carried. Meeting adjourned at 5:50pm.

Michael LePage, President

Steven Corrion, Clerk