

# Approved

July 19, 2010

## REGULAR MEETING VILLAGE OF PIGEON COUNCIL

The regular meeting of the Village of Pigeon Council was held on Monday, July 19, 2010. President Michael LePage called the meeting to order at 7:00 p.m.

Members Present: President Michael LePage, Trustees Dale Collison, Patricia Diebel, Kent Shetler and Donald Osentoski

Members Absent: Robert Chandonnet and Clayton Esch

Also in attendance: Department of Public Works Superintendent Allen Collison, Village Police Chief Eric Wissner, Village Superintendent/Clerk Steven Corrion, Kenneth Licht, Deb McNamara, Steve Tenant and Jolene Karafa.

The Pledge of Allegiance was recited.

A motion was made by Collison; second by Osentoski to approve the minutes of the June 21, 2010 regular meeting. All Ayes. Motion Carried.

Corrion handed out the Close Session Minutes from the June 21, 2010 regular meeting.

### Following Review

A motion was made by Shetler; second by Collison to approve the close session minutes of the June 21, 2010 regular meeting. All Ayes. Motion Carried.

All close session minutes were returned to Corrion

### **Public Input:**

Deb McNamara & Steve Tenant explained that North Main Street has a couple of homes that need cleaning up. One home is vacant, the yard has stuff in it and the garage door is missing, making the place look bad. The other home has just had new people move in and they have trailers sitting around the yard, full of stuff. They are concerned the street is starting to look bad. They also commented that the DPW yard could use a little cleaning up.

President LePage advised Mrs. McNamara & Mr. Tenant that they will look into the issues and see what the village can do.

### **Police Operations Report:**

Chief Wissner explained that the new computer is in the patrol car and working good and parade permits are all in for the Farmers' Festival parades.

President LePage explained that the Police Committee had drafted a list of jobs changes for Chief Wissner and the recommendation from the committee was to accept the Job Description changes.

Collison requested that the job description changes be read and presented to council.

President LePage read the job description changes to council as listed in the July 12, 2010 Police Committee Meeting minutes.

- Chief Wissner given a probationary period of 1 year starting from the June 21 meeting
- Quarterly evaluations will be done by the Police Committee
- The Police Committee will meet bi-weekly to review logs for the first 3 months of the Probationary Period
- Corrion does monthly schedule, with Police Committee approval
- Chief Wissner checks in with dispatch at the start and end of his shifts and all points in between
- All logs are given to Corrion to tabulate payroll of all officers
- More patrolling, Chief Wissner needs to be more visible in community
- Follow-up to complaints reviewed by Police Committee
- More time spent on Blight issues
- No officer can be scheduled for more than 10hrs shifts
- Shifts will be scheduled a minimum of 4hrs
- Chief Wissner will start his shifts dressed and ready to work
- Chief Wissner needs to work 45hrs a week.
- Any hours over 45 will be banked as comp-time with a max carry over of 20hrs from week to week.
- Chief Wissner can not use anymore than 2hrs of comp-time in a shift.
- Chief Wissner needs to, in writing, request to council if he would like to do any coaching, and it has to be approved by council

#### Following Discussion

A motion was made by Collison; second by Shetler to approve the list of Job Description changes as presented. All Ayes. Motion Carried.

President LePage explained that seven (7) bids were received for the 2003 Crown Victoria Patrol Car.

President LePage opened the bids

Thomas Stelson- \$500.00

Betty McKnight- \$462.00

Bucholz Auto Sales- \$1,550.00

Latifah Deming- \$701.86

Yousef Dabbagh- \$708.00

Jim Siewert- \$400.00

William Blunt- \$407.02

#### Following Discussion

A motion was made by Shetler; second by Osentoski to accept the bid of \$1,550.00 from Bucholz Auto Sales for the 2003 Crown Victoria Patrol Car. If Bucholz Auto Sales does not take the car, the bid of \$708.00 from Yousef Dabbagh will be accepted as the alternate. All Ayes. Motion Carried.

**DPW Operations Report:**

DPW Superintendent Allen Collison highlighted some of the month's activities including replacement of sidewalks, painting fire hydrants and trimming trees. He explained that everything should be ready for Farmers' Festival.

President LePage explained that the DPW Committee did meet with Dave Quinn about the wireless system and the committee is waiting for a break down of the equipment that will be purchased, for the wireless system, before any recommendations are made to council.

**Finance Report:**

President LePage explained that the 2009/10 Audit report should be ready for the August Council Meeting. Preliminary reports show the village should show a increase in the fund balance.

**Accounts Payable:**

Corrion presented the Accounts Payable Report of \$106,361.00 to council for May 23, 2010 to July 19, 2010.

Following Discussion

A motion was made by Diebel; second by Collison to accept the Accounts Payable of \$106,361.00 from May 23, 2010 to July 19, 2010. All Ayes. Motion Carried. (See Accounts Payable Ledger)

**Other Business:**

Allen Collison thanked the Pigeon Rotary for getting all the grass cut on the sides of Rotary Hill.

A motion was made by Collison; second by Osentoski to adjourn the meeting. All Ayes. Motion Carried. Meeting adjourned at 7:45 pm

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Michael LePage, President

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Steven Corrion, Clerk